



Stevens Memorial Library
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Trustee Meeting Agenda
Tuesday, February 3, 2015 – 4 P.M.
Stevens Memorial Library

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes
 - a. January 6, 2014 Regular Meeting
- IV. Director's Report
 - a. Budget Update
 - b. Library Status
- V. Old Business
 - a. Library Circulation Policy
 - b. Hole in Chimney
- VI. Correspondence (Secretary)
- VII. Treasurers Report
- VIII. Trustee Calendar
 - a. Approve Reports for Town's Annual Report
 - b. Submit special warrant articles to Town Administrator
 - i. Removal of In-ground Oil Tank?
 - ii. Other????
 - c. Town Caucus for Trustee positions – Feb 23 – 7 p.m. at Library
 - d. Strategic Plan Workshop – Feb 4
- IX. New Business
 - a. Timing of Financial reporting
 - b. Gift Acceptance Policy
 - c. Cash Audit Policy
 - d. How should public contact trustees
- X. Adjourn